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**The Norfolk Gardens Trust**  
Charity number 801984

**Annual Report**  
**for the year ended 31 December 2023**

**Principal address**

Hill House  
Wacton  
Norwich  
Norfolk  
NR15 2UE

**Trustees' Report  
for the year ended 31 December 2023**

The Trustees present their report and receipts and payments accounts for the year ended 31 December 2023.

**President**

The Marquess of Cholmondeley

**Trustees**

Mr Matthew Martin (Chairman)	Ms Sue Roe (Magazine Co-editor)
Mrs Sally Bate (Vice Chairman)	Mrs Caroline Keene (Website)
Mr Graham Innes	Mr Roger Lloyd (Secretary)
Mr Roger Last	Mrs Hilary Talbot (Public Relations)
Mrs Lyn Burroughes (Membership Secretary)	Mr James Warren (Treasurer)
Mr Nicholas Sandford (resigned March 2023)	Mr Keri Williams (Planning)
Mrs Karen Moore (Events Secretary)	

**Members**

Mr Clive Lloyd (Magazine Co-editor)	Ms Karen Roseberry (Design)
Mrs Christina Douglas (Grants Co-ordinator)	

**Structure, governance and management**

The unincorporated Trust was established by a Declaration of Trust dated 6 December 1988 and registered as a charity with the Charity Commission on 30 August 1989.

**Appointment of Trustees**

The Trust has a policy for the recruitment of Trustees. Nominations are considered from any source, but any potential Trustee would be expected to bring specific skills and/or experience to the Trust. In selecting new Trustees, the Trust follows the guidance laid down by the Charity Commission.

**Induction and training of Trustees**

New Trustees are briefed on their legal obligations under Charity Law, the content of the Declaration of Trust and recent financial information of the Trust. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

**Volunteers**

A great contribution is made by volunteers (who are members) including Trustees who devote many hours organising events for the benefit of our members and guests.

**Risk management**

The Norfolk Gardens Trustees have assessed the major risks to which they believe the Trust is exposed and are satisfied that systems have been established to mitigate against them. The Trust has appropriate public liability insurance arranged through the National Association: The Gardens Trust.

**Public benefit**

The Trustees of The Norfolk Gardens Trust accept the need to have regard to the Charity Commission's guidance on public benefit. They recognise that it is their responsibility to ensure that the benefits are realised in Norfolk and further afield by promoting all aspects of gardening both within the membership of the Trust and the wider community

**Charitable objectives**

- To promote the education of the public on matters connected with the arts and sciences of garden land.
- To preserve, enhance and re-create, for the education and enjoyment of the public, whatever garden land may exist or have existed in and around Norfolk.

**Trustees' Report (continued)  
for the year ended 31 December 2023**

**Main activities, achievements and performance**

The activities and related events supported by the Trust during the year are outlined in the Chairman's Report on page 1.

**Listed investments**

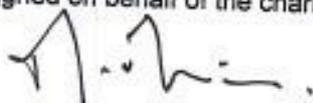
At 31 December 2023, the Trust held 4500 M & G Investment Fund for Charities (Charifund) income units as follows:

	Investments £
Market value at 1 January 2023	55,837.25
Purchases during the year	9,882.87
Revaluation	<u>(1,145.00)</u>
Market value at 31 December 2023	<u>64,575.12</u>
Cost at 31 December 2023	<u><u>64,882.87</u></u>

**Financial review**

At 31 December 2023 the charity held bank and cash balances of £18,134.81. These unrestricted funds are held in order to maintain the activities of the charity.

Signed on behalf of the charity's Trustees on 5 March 2024

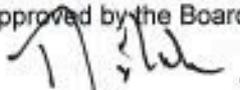


Matthew Martin (Chairman)

**Receipts & payments accounts**  
**Year ended 31 December 2023**

	Unrestricted 2023 £	Unrestricted 2022 £
<b>Receipts</b>		
<b>Voluntary sources</b>		
Donations	117.00	80.00
Subscriptions and life memberships	7,266.00	7,639.00
Functions and events (including deposits held)	9,414.66	26,818.60
<b>Other income</b>		
Book sales (Excl. Enticing Paths)	112.66	201.14
Book sales (Enticing Paths)	948.50	4,737.21
Gift aid	1,347.60	1,425.11
Investment income (incl compensation)	3,669.83	3,153.75
Bank deposit interest	142.52	15.90
<b>Total receipts</b>	<b>23,018.77</b>	<b>44,070.71</b>
<b>Payments</b>		
<b>Direct charitable expenditure</b>		
Functions and events	4,553.11	25,271.43
Postage	3,521.79	2,706.67
Printing and stationery	1,287.03	1,116.40
Website	657.85	548.25
Examiner's fee	300.00	300.00
Committee expenses	674.44	520.60
Subscriptions (including insurance)	1,618.25	1,503.00
The Magazine	2,050.00	2,207.93
Bursary	-	3,000.00
Grants and donations	3,700.00	2,300.00
<b>Investments</b>		
Investment purchase	9,882.87	-
<b>Total payments</b>	<b>28,245.34</b>	<b>39,474.28</b>
<b>Excess of payments over receipts</b>	<b>(5,226.57)</b>	<b>4,596.43</b>
2022 excess of receipts over payments		
Balance of funds at 1 January 2023	23,361.38	18,764.95
<b>Balance of funds at 31 December 2023</b>	<b>18,134.81</b>	<b>23,361.38</b>
<b>Monetary assets</b>		
Current account	10,318.01	6,977.73
Deposit account	7,816.80	16,383.65
	<b>18,134.81</b>	<b>23,361.38</b>

Approved by the Board of Trustees on 5 March 2024

  
 Matthew Martin (Chairman)

## **Independent Examiner's Report to the Trustees of The Norfolk Gardens Trust**

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I report to the charity Trustees on my examination of the accounts of the charity (the Trust) for the year ended 31 December 2023 which are set out on page 4.

### **Responsibilities and basis of report**

As the charity Trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robert E. Collin  
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